2015 - 2016 Room Selection Information Guide
Table of Contents

News from Residential Life 3

Things to consider before you apply for a room 4-5

Room selection process overview 6 - 16
  ➞ Determine where you want to live
  ➞ Room selection timeline
  ➞ MyHousing online room sign-up instructions

Frequently asked questions 17-18

Resources & information 19-25
We look forward to having you live on campus again for the 2015-2016 year. This publication is designed to give you information and guidance as you make plans for next year. We also have all the information pertaining to room selection on our website at reslife.mst.edu/roomselection. Make sure to check it out as you make your plans.

We are excited to again offer several leased properties in the City of Rolla, as well as Miner Village as options for those of you interested in apartment style communities. Options will exist in TJ and Res. College for a limited number of returners as well.

We want to highlight our new building—the Sands Property, located at 107 E 6th St., directly behind the Sally Building which is also currently leased for student housing. The Sands property provides 8 additional apartments housing 8 students each. Each apartment provides multiple bathrooms, large living/kitchen space and a washer and dryer. First preference for the Sands building will be given to students applying for Connections Communities (see page 9). After that it will be open for other students wishing to live there. Please note that use of the Sands Property is subject to Board of Curators approval on January 31.

Going through the selection process and selecting your room by April 10 is the best way to guarantee a spot on campus for next year. Students applying after the 10th who are not required to live on campus may not be able to be housed.

As you look through this document and the website and encounter questions, feel free to address those to your RAs, RD or the main Housing Office at reslife@mst.edu. We will also offer some “consultation” hours to answer questions about the process. Keep your eyes out for signs about these or check our website for dates and times.

We can’t wait to have you back in our communities next fall!

Dorie Paine, Ed.D
Director, Residential Education

Welcome to Room Selection for the 2015-2016 academic year. This document will describe the process that you will follow to sign-up for a room for next year.

To prepare for the room selection process please do the following:

1. Carefully read through this information guide.

2. Attend the community meeting that your Resident Assistant or Apartment Resource Assistant will host. These meetings will be held during the week of February 2nd. They will go through more information about room selection and be ready to answer your questions.

3. If after reading the material, attending your floor meeting, and checking the website at reslife.mst.edu/roomselection you still have questions, please contact the Residential Life Office at reslife@mst.edu or 573-341-4218.
Room Cancellation Policy

PLEASE READ CAREFULLY

We understand that your circumstances may change so there is a period of time that you are allowed to cancel your room assignment without penalty. Please review the room cancellation dates below to ensure you avoid penalty.

<table>
<thead>
<tr>
<th>Date</th>
<th>Penalty — Miner Village</th>
<th>Penalty — Other Halls</th>
</tr>
</thead>
<tbody>
<tr>
<td>By June 1</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>June 2-June 30</td>
<td>$500</td>
<td>$400</td>
</tr>
<tr>
<td>July 1-Aug. 23</td>
<td>$800</td>
<td>$600</td>
</tr>
<tr>
<td>Aug. 23 or later</td>
<td>$800 *</td>
<td>$600 *</td>
</tr>
</tbody>
</table>

* in addition to 5% Room and Board charges.

Who is Required to Live on Campus?

Undergraduates attending Missouri S&T who have not yet achieved junior status or who have not completed the equivalent of four full semesters of academic work are required to reside in University housing or University approved housing.

How do I apply to waive my on-campus living requirement?

The campus waiver is submitted to the Residential Life office. This waiver form may be found on the room selection website (reslife.mst.edu/roomselection).

What is room consolidation?

If you choose to go through room selection without a particular roommate choice, we encourage you to sign up for spaces that already have one person assigned. You are not restricted to doing so however. After room selection we will review each floor and may choose to consolidate students who are in rooms by themselves. We will not consolidate you with anyone who is not on the particular floor that you chose.

Meningitis information

Please note if you have not received the meningitis vaccination and provided documentation to Student Health of the vaccination, you will need to do so prior to moving into the residence halls for the Fall 2015 semester. You cannot waive the vaccine as has been done in the past unless you are approved for a medical or religious exemption as described above. For questions see http://studenthealth.mst.edu/aboutshs/services/immunizations/ or contact Student Health at 341-6967 or mstshs@mst.edu.
### Missouri S&T Room Selection Guide

**ROOM AND BOARD RATES**

2015-2016 ACADEMIC YEAR

RESIDENTIAL LIFE DEPARTMENT
MISSOURI UNIVERSITY OF SCIENCE AND TECHNOLOGY
ROLLA, MISSOURI  65409-0510

**Room Rates**

<table>
<thead>
<tr>
<th>Location</th>
<th>Room Type</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Jefferson</td>
<td>North Double Room</td>
<td>$6165</td>
</tr>
<tr>
<td></td>
<td>South Double Room</td>
<td>$6285</td>
</tr>
<tr>
<td></td>
<td>South Large Double Room</td>
<td>$6500</td>
</tr>
<tr>
<td>Residential College</td>
<td>Double Suite</td>
<td>$7085</td>
</tr>
<tr>
<td></td>
<td>Double –Deluxe Suite</td>
<td>$7660</td>
</tr>
<tr>
<td></td>
<td>Single Deluxe Suite</td>
<td>$8465</td>
</tr>
<tr>
<td></td>
<td>Triple (single bed in triple room)</td>
<td>$7755</td>
</tr>
<tr>
<td>Miner Village</td>
<td>4 bedroom apartment</td>
<td>$7050</td>
</tr>
<tr>
<td></td>
<td>2 bedroom apartment</td>
<td>$7585</td>
</tr>
<tr>
<td>Downtown Campus Housing options</td>
<td>North Pine Complex</td>
<td></td>
</tr>
<tr>
<td></td>
<td>1 person efficiency</td>
<td>$6490</td>
</tr>
<tr>
<td></td>
<td>2 bedroom townhouse double</td>
<td>$6490</td>
</tr>
<tr>
<td></td>
<td>2 bedroom townhouse single</td>
<td>$7550</td>
</tr>
<tr>
<td></td>
<td>3 bedroom apartment single</td>
<td>$7550</td>
</tr>
<tr>
<td></td>
<td>State, Buehler and Sands Hall</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Double</td>
<td>$6520</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>$7585</td>
</tr>
<tr>
<td></td>
<td>RollaMo Hall</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2 bedroom/4 person</td>
<td>$5975</td>
</tr>
<tr>
<td></td>
<td>1 bedroom/2 person</td>
<td>$6065</td>
</tr>
<tr>
<td></td>
<td>Sally Hall</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Triple</td>
<td>$6305</td>
</tr>
<tr>
<td></td>
<td>Double</td>
<td>$6520</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>$7585</td>
</tr>
<tr>
<td></td>
<td>Farrar Hall</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Co-op Double</td>
<td>$6245</td>
</tr>
<tr>
<td></td>
<td>Co-op Single</td>
<td>$7710</td>
</tr>
</tbody>
</table>

**Room & Board Information**

**Board Plans & Rates**

<table>
<thead>
<tr>
<th>All Points Plan</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 1805 points</td>
<td>$2750</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Multi Swipe Plan</th>
<th>Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>2, 300 Swipes + $200 points</td>
<td>$3185</td>
</tr>
</tbody>
</table>

**Meals Per Week Plans**

1. 19 Meals per week + $120 points $3560
2. 15 Meals per week + $130 points $3280
3. 12 Meals per week + $140 points $3000
4. 10 Meals per week + $150 points $2990
5. 5 Meals per week + $200 points $1650

**Students Living in T.J., RC, Farrar (Traditional rooms), or North Pine Efficiency Units**

Any student may select plans 1-6. Juniors, Seniors, graduate students and those over the age of 21 may select plans 1-7. If a student fails to select a meal plan or fails to select a plan s/he is eligible for, meal plan 4 will be assigned.

**Students Living in Miner Village, Farrar Co-ops, Buehler, Sally, State, RollaMo, Sands or North Pine (non-efficiency units)**

Students living these areas are eligible for meal plans 1-7. Juniors, Seniors, graduate students and those over the age of 21 are not required to have a meal plan. If a student fails to select a meal plan or fails to select a plan s/he is eligible for, meal plan 4 will be assigned.

Rates subject to the approval of the Board of Curators.

All room/board billings will be billed to the student’s account and payment should be directed to:

Cashier’s Office
G-4 Parker Hall
Missouri S&T
Rolla, MO  65409-1160
Room Selection Process Overview

Where would you like to live  
- Building descriptions & amenities 
- Applying for a living community 
- Selecting a roommate

Room selection timeline & information  Page 10-11

Online room selection process  Page 12-16
Missouri S&T Room Selection Guide

Room Selection Process overview

Step 1: Determine where you would like to live.

Building Descriptions

Buehler is part of the downtown campus community and is located on the corner of Rolla and 8th Streets. Buehler consists of 9 apartments which hold from 6 to 14 people in both single and double bedrooms. Preference for Buehler Apartments will be given to students in Connections Communities (see page 9 for more information). Once Connections communities are assigned, students may sign up for remaining Buehler spots on an individual basis.

North Pine Apartments are located at 1701 North Pine. The North Pine Apartments are comprised of single efficiency rooms, and 2 and 3 bedroom apartments housing 3 people each.

RollaMO Apartments are located at 1204 North Pine. RollaMO consists of one and two bedroom apartment units with double occupancy bedrooms. Preference for RollaMO will be given to students in Connections Communities (see page 9 for more information). Once Connections Communities are assigned, students may sign up for remaining RollaMO spots on an individual basis.

Sally Building is located at 604 N. Elm Street about 2 blocks behind Alex’s Pizza. Sally consists of 7 apartment units housing between 1 and 20 students in single, double and triple occupancy rooms. Preference for the Sally Building will be given to Voyager students wishing to transition to the SYE community followed by students in Connections Communities (see page 9 for more information). Once Connections communities are assigned, students may sign up for remaining Sally spots on an individual basis.

Sands Building is located at 107 E. 6th St., directly behind the Sally building. Sands consists of 8 apartment units. Six units house 8 students each in double rooms and two units house 8 students in both double and single rooms. The use of the Sands Building is subject to Board of Curators approval on January 31.

State Street Apartments are located at 805 North State Street. State Street consists of 5 apartments housing between 3 and 7 people each.

Miner Village is located at 900 Collegiate Boulevard and consists of 2 and 4 bedroom apartments with single occupancy bedrooms. Miner Village is home to approximately 330 students.

Thomas Jefferson houses students in traditional double rooms with community bathrooms. TJ is primarily reserved for new students, therefore students wishing to live in TJ will be required to sign up for the TJ lottery. A limited number of students will be selected from the lottery and preference may be given to those required to live on campus for the 2015-2016 year.

Residential College offers suite style living in both double and single rooms. RC is primarily reserved for new students therefore students wishing to live in RC will be required to sign up for the RC lottery. A limited number of students will be selected from the lottery and preference may be given to those required to live on campus for the 2015-2016 year.

Farrar Hall is located at 601 W. 10th Street and offers 6 Co-op units with 5 double occupancy bedrooms. Each 10 person unit also contains a small kitchenette and living room. Preference for Farrar Co-ops will be given to Connections Communities (see reslife.mst.edu/roomselection for more information). Once Connections communities are assigned, students may sign up for remaining Farrar spots on an individual basis.
Step 1: Determine where you would like to live.

Amenity Information

<table>
<thead>
<tr>
<th></th>
<th>Cable TV</th>
<th>Wired Internet Connections</th>
<th>Wireless Internet Access</th>
<th>Parking</th>
<th>Laundry</th>
</tr>
</thead>
<tbody>
<tr>
<td>Buehler</td>
<td>Provided in common areas; in bedrooms upon request</td>
<td>Provided in bedrooms</td>
<td>Provided</td>
<td>Limited parking, no S&amp;T permit required</td>
<td>Provided in each apartment</td>
</tr>
<tr>
<td>Farrar</td>
<td>Provided in bedrooms</td>
<td>Provided in bedrooms</td>
<td>Provided</td>
<td>S&amp;T permit required</td>
<td>Provided in building, coin operated</td>
</tr>
<tr>
<td>Miner Village</td>
<td>Provided in bedrooms and common areas</td>
<td>Provided in bedrooms</td>
<td>Provided</td>
<td>S&amp;T permit required</td>
<td>Provided in each apartment</td>
</tr>
<tr>
<td>North Pine Street</td>
<td>Provided in common areas; in bedrooms upon request</td>
<td>Provided in bedrooms</td>
<td>Not provided, must purchase own router</td>
<td>Limited parking, no S&amp;T permit required</td>
<td>Provided in building, coin operated</td>
</tr>
<tr>
<td>RC</td>
<td>Provided in bedrooms and common areas</td>
<td>Provided in bedrooms and common areas</td>
<td>Provided</td>
<td>S&amp;T permit required</td>
<td>Provided in building, coin operated</td>
</tr>
<tr>
<td>RollaMO</td>
<td>Provided in common areas; in bedrooms upon request</td>
<td>Provided in bedrooms</td>
<td>Not provided, must purchase own router</td>
<td>Limited parking, no S&amp;T permit required</td>
<td>Provided in building, coin operated</td>
</tr>
<tr>
<td>Sally</td>
<td>Provided in common areas; in bedrooms upon request</td>
<td>Provided in bedrooms</td>
<td>Not provided, must purchase own router</td>
<td>Limited parking, no S&amp;T permit required</td>
<td>Provided in each apartment</td>
</tr>
<tr>
<td>Sands Building</td>
<td>Provided in common areas; in bedrooms upon request</td>
<td>Provided in bedrooms</td>
<td>Not provided, must purchase own router</td>
<td>Limited parking, no S&amp;T permit required</td>
<td>Provided in each apartment</td>
</tr>
<tr>
<td>State Street</td>
<td>Provided in common areas; in bedrooms upon request</td>
<td>Provided in bedrooms</td>
<td>Not provided, must purchase own router</td>
<td>Limited parking, no S&amp;T permit required</td>
<td>Provided in building</td>
</tr>
<tr>
<td>TJ</td>
<td>Provided in each bedroom</td>
<td>Provided in bedrooms</td>
<td>Provided</td>
<td>S&amp;T permit required</td>
<td>Provided in building, coin operated</td>
</tr>
</tbody>
</table>
**Missouri S&T Room Selection Guide**

**Room Selection Process overview**

**Step 1:** *Determine where you would like to live.*

**Special Living Community Information**

*There are a number of special living communities offered. Some communities require an application so please review the list below to learn about the application and room selection process.*

**Connections communities** - these are communities that you design on your own. They allow you to form a community with people you already know whom you may have similar interests to. Connections communities are located in Farrar, Buehler, RollaMO, Sands, and Sally. You must apply for a connections community (see reslife.mst.edu/roomselection for form & more information).

**Sophomore year experience (SYE)** - the SYE community is located in Sally south. Sophomore students will be provided with additional targeted programming and resources. This program is specifically designed to serve as a follow-up to the Voyager (first year experience) program which is held in TJ hall. Those interested in the SYE community should apply using the Connections Community application.

**Quiet communities** - the Residential College 2 first floor is designated as a quiet community. No special application is required to live in this community. TJ South 4 & 5 are also designated as a quite community as part of the Holistic Communities. See information below regarding Holistic Community.

**Mixed gender housing** - Mixed gender housing is permitted in any of the apartment style housing downtown. The following rules pertain to mixed gender housing:

- Buehler, Sally, Sands Buildings—students must be assigned to a room with someone of the same gender. However, rooms within apartments may be of a different gender. You will be able to complete this with the online assignment process.

- Miner Village, State Street, RollaMO, North Pine Apartments—Students wishing to live in mixed gender apartments in these buildings will need to come to the Residential Life Office prior to their assignment time and complete a mixed gender agreement. You will be hand assigned by the Residential Life Staff during your assignment time period.

In order for an apartment to maintain mixed gender status each person assigned to a space must complete the mixed gender agreement located on the room selection website (reslife.mst.edu/roomselection).

**Holistic community** — this community, located in TJ S 4 & 5, has targeted programming related to living a healthy lifestyle. Community members sign an agreement in which they agree to abstain from using tobacco, alcohol, and controlled substances. Please complete the agreement and return to Residential Life after choosing a room on one of these floors.

**Selecting a Roommate**

To select a roommate you will log on to My Housing (https://hdmstweb.umsystem.edu). You may select your roommate anytime beginning February 2, 2015. We encourage you to confirm and select your roommate as soon as possible as this helps make the room selection process easier for you once your room selection date arrives.
Step 2: Review room selection timeline & confirm your online room selection date

Week of February 2
Watch for information regarding floor/hall meetings.

February 2
Begin selecting roommates on-line.

Week of February 9
Tour of Miner Village and Downtown Campus will take place. Watch for information in your halls regarding dates & times or check the website at reslife.mst.edu/roomselection.

Friday, February 13
Connections Community Applications Due. The Connections program is designed to offer a unique community development approach by allowing students to group together around a common theme, issue, or interest and apply for housing as a group. Connections Communities will be given preference for the following downtown leased properties (Buehler, Sally, RollaMO, Farrar Co-ops and Sands Building) and will be assigned first in the room selection process. Connections Community applicants will be notified by Friday, February 20 regarding their status. For more information see the Connections Community Information and Application at reslife.mst.edu/roomselection.

February 24-25
Miner Village, North Pine Apartments, State Street and Farrar basement same room sign up. Students wishing to remain in their same room in Miner Village, North Pine, State Street or Farrar basement will go on-line between noon, February 24 and noon February 25 to complete their application and pick their same room.

February 26-27
Miner Village and Downtown—same complex different room. Students who currently live in Miner Village or Downtown will go on-line according to the following schedule to pick a different room in their current complex. (Please note, hours do not include hours in which you are currently enrolled). Students living in the Downtown Complex (Buehler, Sally, North Pine, RollaMO, State Street, Farrar & Altman) will be able to select any of the downtown buildings during this time.

- 90+ hours: anytime after noon on February 26 thru noon on February 27
- 60+ hours: anytime after 3 p.m. on February 26 thru noon on February 27
- 30+ hours: anytime after 6 p.m. on February 26 thru noon on February 27
- Less than 30: anytime after 9 p.m. on February 26 thru noon on February 27

March 2-3
Displaced student sign up. RAs, SRAs, PRAs, HRs, Voyager Residents, Sally, Altman, Buehler, Farrar Co-ops and RollaMO residents who were unable to pick their same room may go on-line according to the following schedule to pick a room in Miner Village or Downtown. (Please note, hours do not include hours in which you are currently enrolled)

- 90+ hours: anytime after noon on March 2 thru noon on March 3
- 60+ hours: anytime after 3 p.m. on March 2 thru noon on March 3
- 30+ hours: anytime after 6 p.m. on March 2 thru noon on March 3
- Less than 30: anytime after 9 p.m. on March 2 thru noon on March 3

March 4-5
Miner Village and Downtown Open Sign Up. Any current resident who wishes to live in Miner Village or Downtown Campus may go on-line to sign up according to the following schedule:

- 90+ hours: anytime after noon on March 4 thru noon on March 5
- 60+ hours: anytime after 3 p.m. on March 4 thru noon on March 5
- 30+ hours: anytime after 6 p.m. on March 4 thru noon on March 5
- Less than 30: anytime after 9 p.m. on March 4 thru noon on March 5
Missouri S&T Room Selection Guide

**Room Selection Process overview**

**Step 2:** Review room selection timeline & confirm your online room selection date

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March 9-20  
**Sign up for TJ/RC lottery.** Students interested in participating in the lottery to live in TJ or RC must sign up on-line. Instructions for doing so are on the reapplication website at reslife.mst.edu/roomselection. Only students who sign up prior to March 20 will have an opportunity to participate in the lottery. The number of students allowed to participate will be determined based on projections for the incoming class. It is expected that 200-300 non first-year students will be allowed to live in TJ and RC. If necessary, preference for the lottery may be given to students required to live on campus for the 2015-2016 academic year.

March 27  
Students will receive information in their e-mail on whether they have been chosen to participate in the lottery.

March 31-April 1  
**Same room sign up—TJ and RC.** Students who wish to live in their same room in TJ or RC and were chosen for the lottery may sign up between noon on March 31 and noon on April 1 for their same room.

April 2-3  
**Different room sign up—TJ and RC.** Students chosen for the TJ and RC lottery who wish to live in a room in TJ or RC other than their same room may sign up according to the following schedule:

- 90+ hours anytime after noon on April 2 thru noon on April 3
- 60+ hours anytime after 3 p.m. on April 2 thru noon on April 3
- 30+ hours anytime after 6 p.m. on April 2 thru noon on April 3
- Less than 30 anytime after 9 p.m. on April 2 thru noon on April 3

April 6  
**Open sign up continues through April 10 for open spaces.** After April 10 students who are not required to live on campus for the 2015-2016 year will not be guaranteed an opportunity to do so.
Room Selection Process overview

Step 2: Login to the MyHousing room selection website to confirm selection dates and update personal preferences. (reslife.mst.edu/roomselection)

The Department of Residential Life is pleased to announce online reapplication for the 2015—2016 academic year! Go to http://reslife.mst.edu/roomselection and read the information regarding reapplication including the housing agreement cancellation timeline, terms and conditions, and room and board rates. Follow the link on the webpage or go directly to https://hdmstweb.umsystem.edu to access the MyHousing reapplication website.

Use your username and password to login to the UM System. Next click on “Go to MYHOUSING”:

Home/Overview
After logging in to MyHousing, you will be presented with an overview screen similar to the sample pictured below. The overview page has five categories of information displayed specific to you, your housing records, and the selection timetables. This is information only—no updates are permitted to the data displayed here.

My Info
This will display your personal information—Name, Student ID#, S&T e-mail address. When you first access this information be sure to check it for accuracy. Your e-mail address will be used extensively and provided to your selected roommates.

My Messages
Please note if you are in compliance with the new Meningitis Policy in this area. If not, review the requirements at reslife.mst.edu/roomselection. See page 4 for more information.

My Assignments
This section will display your current and future room assignments including roommates and suitemates (if applicable).

My Dining
This section will display current and future meal plans.

My Future Roommate Requests
This will display the names of those students whom you have selected on-line. The request will include the status—‘matched’ (both students have requested each other) or ‘Does not match’ (they have not yet requested you as a roommate). You may request roommates after February 2.

My Future Room Selection Processes
The Room Selection Process will display important dates and times for the room selection process. Most importantly will be your selection time during the room selection phases. Lottery phases for which you are eligible will show in this section no later than February 2.
Step 2: Login to the MyHousing room selection website to confirm selection dates and update personal preferences. (reslife.mst.edu/roomselection)

Personal Preferences

- Select Personal Preferences from the left hand menu and take a few minutes to update your preferences.
- Start by selecting Fall 2015 in the drop down box.
- Please answer the 5 questions in the green bars.
- Doing this will assist us (and you) should a vacancy occur in your room or suite. By answering these questions, we will be better able to match you with a new roommate.

My Room Selection Information

- Select Room Selection → My Room Selection Information.
- Review the different room selection processes for which you are eligible and decide which process you wish to go through.
- Note the day and time on your calendar.
- Please note: If you are hoping to live in TJ or RC, you will need to sign up for the TJ/RC lottery and be selected for it prior to that process showing as an option on your Room Selection Information.
Step 3: Log on to the MyHousing room selection website to select a roommate. (reslife.mst.edu/roomselection)

Roommate Selection

- In order to “pull-in” a roommate or roommates, you must pre-select your roommates prior to your selection process. Roommate selections can begin being made as of February 2. All roommate requests must be mutual in order to go through the room selection process.

- Begin by selecting Room Selection → Roommate Selection on the left hand menu.

- Make sure that “Fall 2015” is the term selected. Hit continue.

- If this is the first time logging in, you will need to agree to the Residential Life Terms and Conditions. Click the “I Agree” box and select next.

- For best results, enter your preferred roommates email address. We have also provided the first and last name fields to assist you in making your roommate request. If the information you submit is unique, selecting “Request Student as Roommate” will automatically select the student requested. If the information is not unique (i.e. last name ‘Smith’), a list of potential roommates’ names and their current room assignment will be displayed.

- Select the correct student from the list and select “Continue”. Your selected roommate will receive a confirmation e-mail that they have been selected by you. The student’s name will appear on your Roommate and Overview screens as well as whether or not the request is matching. If you make a selection error, click the ‘remove’ button next to the student’s name. They will receive an email indicating you have de-selected them.

IMPORTANT: All roommate requests must match – both students must select each other. If you do not have a matched roommate, you will need to “deselect” them prior to going through the selection process.
Step 4: Log on to the MyHousing room selection website on designated day and time to select a room and meal plan! (reslife.mst.edu/roomselection)

Room/Suite Selection

- Begin by selecting Room Selection ➔ Select a Room or Suite.
- It is important for roommates to consider who will be making the room selection for the roommate group. Consider where you want to live and who has the earliest opportunity to select that location from the room section periods available to them. ONE AND ONLY ONE MEMBER OF YOUR ROOMMATE GROUP WILL BE PERMITTED TO SELECT FOR THE GROUP.
- More than one person trying to select a room for the group at the same time may result in an erroneous assignment and the loss of your priority for selection. Prior consultation between you and your future roommates should result in identification of the person responsible for making the room selection.
- Once your selection time has begun, you will have access to selection until the end of the selection period or until you select a room – whichever comes first. If any member of your group selects a room, the assignment is final.
- A list of available rooms (gender-specific in residence halls) will be displayed when your selection time arrives. Halls that you are eligible to live in will be listed in alphabetic order.
- In some buildings you will only see a “select room” button. Click that button to pick your room.
- In other buildings you will see “select room” or “select suite”. If the “select suite” button is available, click this as it will give you an opportunity to assign yourself and your roommates to any of the rooms in that particular suite or apartment.
- Floor plans for each hall should be available by hitting the hyperlink for each hall.
Step 4: Log on to the MyHousing room selection website on designated day and time to select a room and meal plan! (reslife.mst.edu/roomselection)

Dining Plans

- After you select your room/suite for the 2015-2016 academic year, you must select a dining plan.

- Under the Fall 2015 heading, click ‘Continue’. Only the dining plans for which you are eligible will appear in the drop-down box.

- Click ‘Submit My Dining Plan Selection’ when you decide which dining plan to purchase for the 2015—2016 academic year.

- After clicking submit, your selected dining plan will be displayed on the My Dining screen as well as the Home/Overview screen.

- You may come back to this page to change your dining plan up until June 1. After that all changes must be communicated to the Department of Residential Life.
**Missouri S&T Room Selection Guide**

### Frequently Asked Questions

**Q: What if I don’t have a computer?**
A: Any computer can access the web pages. There are computer labs in each complex, and a 24-hour computer lab in Centennial Hall.

**Q: What web browsers are supported?**
A: The website has been tested with Safari, Firefox, IE 11 and Chrome.

**Q: How will Res Life communicate with residents?**
A: Res Life will be using the webpage and your Missouri S&T e-mail. Check your e-mail regularly, and please do not ignore messages from Residential Life.

**Q: When will my meal plan get assigned?**
A: You will pick your own meal plan. If you don’t chose a meal plan, you will be assigned #4.

**Q: Who can select the partial meal plan (#7)?**
A: Students living in Buehler, Sally, Sands, Farrar Co-ops, North Pine Apartments (non-efficiencies), RollaMO, State Street, Miner Village or are Junior, Seniors or Graduate students, or are over the age of 21 may select meal plan #7.

**Q: What if I can’t see the room I want for next year?**
A: Unfortunately, that means the room is not available—it’s either been selected before you, or is not a room that we have designated as available for returning students.

**Q: I want my same room, and I want to pick my roommate. Can I do that?**
A: No, picking your same room is an individual decision, and roommate selections are not used with Same Room selections during Same Room time.

**Q: I want an incoming freshman as a roommate. What do I do?**
A: Contact the Residential Life Office via e-mail (reslife@mst.edu) and they will hold the space after you select a room for the incoming student. This option is only available in Thomas Jefferson and Residential College rooms. The incoming student MUST request you on their Housing Interest Form. If they do not turn in their form before May 15 or do not request you, the request will not be honored, and a student will be assigned to the open space.

**Q: How do I select a roommate or suitemate?**
A: See the room selection instructions, but start by making a room selection and then a roommate selection (in that order) from the left menu in MyHousing. Please note this should be done prior to your selection period. If the roommate selection is not mutual, you will need to delete the selection to be able to select a room.

**Q: I want to know who my roommate is before I make a room selection. Is there a way to get this information?**
A: The only way to know who is going to be your roommate before you select a room, is to agree to be a roommate with someone. Otherwise, you won’t know who your roommate is going to be until after you select your room.

**Q: What are the room and board rates?**
A: All room and board rates are listed on the room selection web site (reslife.mst.edu/roomselection) as well as on page 5 in this packet.

**Q: How do I know that my room selection went through? Will I receive a confirmation?**
A: You will receive an e-mail to your S&T e-mail account, and you will see the room selection on the MyHousing Home/Overview screen.

**Q: What if I want to see a floor layout before selecting a room?**
A: Floor layouts will be available online when you get to the screen to select your room.
Q: What if I change my mind and want to live off campus?
A: If you are eligible to live off campus, you may cancel your room assignment and meal plan by e-mailing reslife@mst.edu. Please be aware of cancellation deadlines.

Q: What if I don’t have a roommate preference?
A: That’s fine, but a roommate will be placed with you—either a fellow returning resident, or an incoming freshman or transfer student.

Q: How do I change or cancel a roommate/suitemate request?
A: Click ‘Remove’ for the roommate/suitemate from the Roommate/Suitemate screen.

Q: Who is considered displaced?
A: Resident Assistants, Programing Resource Assistants, Head Residents, Voyager, Farrar Co-op, Altman, Buehler, Sally and RollaMO residents.

Q: Where is information about cancellation deadlines and penalties?
A: See page 4 of the room selection guide as well as the room selection website.

Q: What about students with documented disabilities where room/suite accommodations have been made?
A: Students with documented disabilities who are not going to sign up for their same room/suite need to contact Residential Life so that we can discuss your individual situation.

Q: When/where are the informational meetings in the complexes for the residents?
A: Please talk to your Resident Assistant/Apartment Resource Assistant for information about room selection community meetings.

Q: Who can I contact if I’m lost or don’t understand what’s going on?
A: Please talk to your Resident Assistant/Apartment Resource Assistant or contact the Residential Life office at (573)341-4218 during business hours, or e-mail reslife@mst.edu.

Q: I’m having trouble logging in to the system. What do I do?
A: First clear your cache and cookies and restart your browser. If that does not help, e-mail Residential Life at reslife@mst.edu. Let us know what browser (include version) you are using, if you have tried more than one browser and if you have tried more than one computer.

Q: If I am selected for the TJ/RC lottery, can I pull in a roommate who has not been selected?
A: If you have submitted your roommate request prior to March 20 and the request is mutual, anyone selected for the lottery will be able to pull in their requested roommate.
Room Selection 2015
Start Here

Do I want to live on-campus?

No

Check to see if you are eligible to live off campus by checking the website at
http://reslife.mst.edu/livingoptions/ Generally, freshmen and sophomore students are required to
live on campus.

Yes

I have a group of people (between 6 and 24) I want to live with.

No

I have a preferred roommate choice

Yes

Yes I wish to live with a roommate of my same gender

Yes, I wish to live with a roommate of a different gender in
Miner Village, RollaMO, State Street or North Pine
Apartments

No

Refer to opposite side for additional instructions

Yes

Apply for a Connections Community. Applications are due on February 13.

You and your preferred roommate must register to be roommates on My Housing prior to your selection time.
Instructions for selecting your roommate are at housing.mst.edu. You may register your roommate preference anytime between now and the time your selection process begins. Roommate requests must be mutual.

Refer to opposite side for additional instructions

Complete your mixed gender application at the Department of Residential Life, 205 W. 12th St. no later than February 25. You will be “hand assigned” by the assignment staff during the appropriate window for your status.
Missouri S&T Room Selection Guide

Thomas Jefferson Room Selection Flow Chart

I live on a Voyager Floor

I wish to live in an SYE community with other Voyager residents

No

Sign up during displaced student sign up on March 2 and 3

Yes

I wish to live in Miner Village, Buehler, Sally, Sands, RollaMo, State Street, or North Pine Apartments

No

Sign up for TJ/RC lottery between March 9 and 20. You will be notified on March 27 if chosen for the lottery and able to live in TJ/RC.

Yes

Chosen for lottery

Not chosen for lottery

If required to live on campus you will need to sign up for remaining Downtown and Miner Village spaces between April 6 and 10

Sign up during TJ/RC lottery on March 9 and 20.

No

Yes

If you wish to live with other Voyager residents next year, you should apply for a Connections Community. Voyager residents will be given priority to live in Sally.

Sign up during Miner Village and Downtown Open Sign Up on March 4-5

I wish to live in my same room in TJ or RC

Yes

Sign up during TJ/RC same room sign up on March 31 and April 1

No

Sign up during TJ and RC different room sign up on April 2-3
Residential College Room Selection Flow Chart

I wish to live in Miner Village, Buehler, Sally, Sands Building, Rolla MO, State Street or North Pine Apartments

Yes

Sign up during Miner Village and Downtown Open Sign Up on March 4-5

No

Sign up for TI/RC lottery between March 9 and 20. You will be notified on March 27 if chosen for the lottery and able to live in TJ/RC.

Chosen for lottery

I wish to live in my same room in RC

Yes

Sign up during TJ and RC different room sign up on April 2-3

No

Not chosen for lottery

If required to live on campus you will need to sign up for remaining Downtown and Miner Village spaces between April 6 and 10

Sign up during TJ/RC same room sign up on March 31 and April 1
Miner Village Room Selection Flow Chart

1. I wish to live in my same room
   - No
   - Yes
     - Sign up during Same Room Sign up on February 24-25

2. I wish to live in Miner Village, but in a different room
   - No
   - Yes
     - Sign up during Miner Village and Downtown Same Complex/Different room on February 26-27

3. I wish to live in Buehler, Sally, Sands, RollaMo, State Street, or North Pine Apartments
   - No
   - Yes
     - Sign up during Downtown Open Sign Up on March 4-5.

4. Sign up for TJ/RC lottery between March 9 and 20. You will be notified on March 27 if chosen for the lottery and able to live in TJ/RC.
   - Chosen for lottery
     - Sign up for TJ or RC on April 2 and 3.
   - Not chosen for lottery
     - If required to live on campus you will need to sign up for remaining Downtown and Miner Village spaces between April 6 and 10.
Missouri S&T Room Selection Guide

Buehler, Sally, RollaMo, Farrar Co-ops, Altman Room Selection Flow Chart

Note: Students in these buildings cannot sign up for their same room unless available after Connections Communities have been assigned.

1. I wish to live in Buehler, Sally, Sands Building, Rolla MO, State Street, Farrar basement, or North Pine Apartments
   - Yes: Sign up during Downtown same complex different room sign up on February 26-27.
   - No
     - I wish to live in Miner Village
       - Yes: Sign up during Displaced student sign up on March 2-3
       - No
         - Sign up for TI/RC lottery between March 9 and 20. You will be notified on March 27 if chosen for the lottery and able to live in TI/RC.
           - Chosen for lottery
             - Sign up for TJ or RC on April 2 and 3.
           - Not chosen for lottery
             - If required to live on campus you will need to sign up for remaining Downtown and Miner Village spaces between April 6 and 10.
Pine, State Street, and Farrar Basement Room Selection Flow Chart

1. **I wish to live in my same room**
   - Yes
     - Sign up during Same Room Sign up on February 24-25
   - No
     - I wish to live in Sally, Buehler, Pine Street, State Street, Sands Building, RollaMo, or Farrar Basement but not in my same room.
     - Yes
       - Sign up during Downtown Same Complex/Different room on February 26-27
     - No
       - I wish to live in Miner Village
         - Yes
           - Sign up during Miner Village Open Sign Up on March 4-5.
         - No
           - Sign up for TJ/RC lottery between March 9 and 20. You will be notified on March 27 if chosen for the lottery and able to live in TJ/RC.
             - Chosen for lottery
               - Sign up for TJ or RC on April 2 and 3.
             - Not chosen for lottery
               - If required to live on campus you will need to sign up for remaining Downtown and Miner Village spaces between April 6 and 10.
Building Tours
Tours dates and times will be available for Miner Village, Buehler, Sally, State Street, North Pine, and RollaMO during the week of February 9th. Please check your email and the room selection website for more information on tour dates, times, and information.

Staff Consultation Hours
In order to ensure that you are able to have questions answered or so that you are provided any assistance you may need with room selection, staff will be available during staff consultation hours. Please check your email and the room selection website for more information on staff consultation dates, times, and information.

Office Contact Information
For more information or if you have question please contact the Residential Life office at (573)341-4218 or reslife@mst.edu. Additionally, please review the room selection website (reslife.mst.edu/roomselection) for more information.